

INDIANA STATE FAIRGROUNDS ★ 1202 EAST 38TH STREET ★ INDIANAPOLIS. IN 46205

PUBLICITY DEPARTMENT INTERNSHIP NOTICE

Gain experience and make great contacts as a <u>paid</u> summer Publicity Department intern at Indiana's largest multi-day event, which attracts more than 870,000 people – the INDIANA STATE FAIR!

DUTIES INCLUDE:

- 1. Writing Press Releases
- 2. Preparing Media Kits
- 3. Coordinating Mailings
- 4. Covering State Fair Events
- 5. Assisting Statewide Media
- 6. General Office Duties

INTERESTED APPLICANTS SHOULD HAVE:

- 1. An interest in publicity/journalism
- 2. Press Release Writing Experience
- 3. Computer Experience
- 4. Good Verbal and Written Communication Skills
- 5. Be a team player
- 6. Be a motivated, self starter

Internships begin in May/June. Interns are required to stay through the duration of the State Fair, August 7th-23rd. Internships are 40 hours/week.

Interested applicants should mail their resume and 3 writing samples (press clippings or releases) by March 15th to:

Mark Anderson • Indiana State Fair Commission 1202 East 38th Street Indianapolis, Indiana 46205

If you need additional information, call (317) 927-7577 or e-mail aklotz@indianastatefair.com.